

# Harrison Street Elementary PTO Minutes

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*August 7th, 2018 / 7:00pm | Meeting called to order by Ken Garee @ 7:01*

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## In Attendance

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Kathleen Kildoo, Laura Coulson, Kim Castiglione, Tanya Carman, Amy Roy, Ken Garee, Katy Gantz and Jennifer Verhoff

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## Secretary's Report

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- There were no changes to the May PTO minutes, a motion for approval was made by Jennifer Verhoff, with Tanya Carman giving the first and Ken Garee the second.
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## Treasurer's Report

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- The August treasury report and the 2018-2019 school year budget were distributed by PTO Treasurer, Tanya Carman. After review, a motion for approval of August's budget was made by Tanya Carman with Laura Coulson giving the first and Jennifer Verhoff the second. The 2018-2019 school year budget was passed with a unanimous yes vote by all in attendance.
  - The ending July balance was \$36,601.03.
  - Any outstanding teacher reimbursements will be sent out ASAP.
  - 501c3 paperwork will be resubmitted this year. The IRS lost everything that was sent into them last year. The check submitted with the original paperwork has been stopped.
  - By unanimous vote, a new line item has been added into Harrison Street's annual PTO budget. The new category is called Donations. Examples falling under this category would be donations made to Community for Eagle Pride and/or donations made to help the soon to be built new elementary PTO startup fund. When HSE reopened several years ago the existing district elementary's contributed to our startup fund and we want to be prepared to do the same.
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## Teacher's Report- Katy Gantz

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- Ms Gantz will be the PTO teacher rep for the entire 2018-2019 school year.
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## Principal's Report- Kim Castiglione

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- **School Construction-** The rear door entrance will not be ready by the start of the school year. Crews will continue to work in the evenings and on weekends to hopefully complete the project within thirty days from the first day of classes.
- **Class and Transportation Lists-** Class and transportation lists should start arriving to families in the mail tomorrow, August 8<sup>th</sup>. This will be the last year that paper forms will be issued for returning students. Going forward everything will be posted via PowerSchool. New to the district and incoming preschool and kindergarteners will still receive their information by mail.
- **Kindergarten Overflow-** Harrison Street has some kindergarten overflow from GRE and BWE. These students are bussed to and from HSE from their home school.

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## New Business

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- **Meet and Greet 8/14, 3-4pm-** There will be spirit wear for sale in the cafeteria as well as freeze pops for everyone as they are leaving the event. PTO will need to man both of these areas.
- **Online Spirit Wear Sale 08/17- 09/04-** There will be two design options available as cash and carry items during Meet and Greet and Curriculum Night. Full store options will be available during the online sale. Items ordered online will arrive prior to Homecoming.
- **Curriculum Night 08/23, 6pm-** An ice cream truck and barbeque food truck have been secured for the evening. We are going to attempt to have pizza donated by Pizza Hut to offer a pizza and pop option as well. The flow of Curriculum Night will mimic STEM night in that there will be stations to visit with more of an overall exploring the school vibe. There will not be a sit down presentation to begin the evening as in year's past.
- **Classroom Supplies-** Teachers will let PTO know of any required classroom supplies still needed after the start of the year. PTO will try to help supply anything missing.
- **Mumkin Sale 09/4 – 09/21-** Packets have been dropped off to HSE. They need sorted and labeled still.
- **Big Nut Strut 2018-** Registration is still open! The race takes place on Sunday, September 23<sup>rd</sup>. Donations are still needed for HSE to receive our fundraising portions from the race. Donations are tax exempt.
- **Gaga Ball Pit-** The gaga ball pit was built over summer break. The pit is not open to students until everyone has had at least one gym class with Mr Prugh so that safety and rules can be discussed. Everyone is expected to have had gym by Monday the 20<sup>th</sup>. PTO will be purchasing hard plastic rail top covers, a rules sign and possibly an all-weather type flooring to cover the ground within the pit.
- **Student Directory-** Participation has dwindled significantly over the last several years. This year PTO will try to have something setup for parents to opt in during curriculum night as well as the usual flyers sent home. We will ask for phone numbers and/or emails only instead of entire addresses to see if it boosts participation. If this year does not have good participation we may look to dissolve this next year.

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## Next Meeting

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Next meeting will be September 11<sup>th</sup> at 7pm.

The August meeting was adjourned at 8:38pm.